

**Bylaws and Rules of Procedure**  
**For the**  
**Central Louisiana Regional**  
**Infrastructure Beltway Commission**

BYLAWS AND RULES OF PROCEDURE  
OF THE  
CENTRAL LOUISIANA REGIONAL INFRASTRUCTURE BELTWAY COMMISSION

ARTICLE I. NAME

The name of this organization shall be the CENTRAL LOUISIANA REGIONAL INFRASTRUCTURE BELTWAY COMMISSION, hereinafter referred to as the “commission”.

ARTICLE II. PURPOSE

The general purposes of the commission shall be to establish and construct a transportation and utility corridor for the growth of residential, commercial, and industrial developments serving the urban and rural areas of Rapides and south Grant parishes.

ARTICLE III. CREATION AND DUTIES

The commission was formally established in 2009 by ACT No. 518 during the regular Louisiana legislative session. The Act created the commission “for the purpose of establishing and constructing a transportation and utility corridor for the growth of residential, commercial, and industrial developments serving the urban and rural areas of Rapides and south Grant parishes” and was granted specific authorities-“possessing full corporate powers to promote, plan, finance, develop, construct, control, regulate , operate, and maintain a transportation and utility corridor for the growth of residential, commercial, and industrial developments serving the urban and rural areas of Rapides and south Grant parishes within its jurisdiction.” Furthermore, the Act establishes a board of directors (specifically defined in Article IV) and provides that the Rapides Area Planning Commission and all subcommittees shall serve in an advisory capacity to the commission.

To carry out the duties as stated in Articles II and III the commission was granted rights and powers including but not limited to the following:

1. To adopt rules and regulations necessary to carry out the purposes of the commission, for the governance of its affairs, and for the conduct of its business.
2. To adopt, use, and alter at will an official seal.
3. To plan, construct, reconstruct, maintain, improve, operate, own, or lease projects within its jurisdiction in the manner determined by the commission and to pay any project costs in connection therewith.
4. To sue and be sued in its own name.
5. To impose, revise, and adjust tolls, fees, and charges in connection with its projects sufficient to pay all project costs, maintenance, operation, debt service, and reserve or replacement costs, and other necessary or usual charges.
6. To regulate speed limits on the tollways consistent with state speed limits.
7. To contract with any person, partnership, association, or corporation desiring the use of any part of a project, including the right-of-way adjoining the paved portion, for placing thereon telephone, fiber optic, telegraph, electric light, or power lines, gas stations, garages, and restaurants, or for any other purpose, and to fix the terms, conditions, rents,

and rates of charges limited to no more than the commission's direct and actual cost of administering the permitting process.

8. To acquire, hold, and dispose of real and personal property in the exercise of its powers and the performance of its duties under this Chapter in accordance with law.
9. To acquire public or private lands including rights or easements in the name of the commission by purchase, donation, exchange, foreclosure, lease, or otherwise, including exercising the power of eminent domain in accordance with Part XVIII of Chapter 1 of this Title, as it may deem necessary for carrying out the provisions of this Chapter.
10. To hold, sell, assign, lease, or otherwise dispose of any real or personal property or any interest therein; to release or relinquish any right, title, claim, lien, interest, easement, or demand however acquired, including any equity or right of redemption in property foreclosed by it; to take assignments of leases and rentals; to proceed with foreclosure actions; or to take any other actions necessary or incidental to the performance of its corporate purposes.
11. To establish control of access, designate the location, and establish, limit, and control points of ingress and egress for each project as may be necessary or desirable in the judgment of the commission to ensure its proper operation and maintenance, and to prohibit entrance to such project from any point or points not so designated, subject to the prior written concurrence of the department when the state highway system is affected.
12. To relocate parish, municipal, or other public roads affected or severed by commission projects with equal or better facilities at the expense of the commission.
13. To enter, or authorize its agents to enter, upon any lands, waters, or premises within the geographic boundaries of the commission for the purpose of making surveys, soundings, drillings, or examinations as it may deem necessary or appropriate for the purposes of this Chapter provided that the commission shall reimburse any actual damages resulting to such lands, waters, or premises as a result of such activities; such entry shall not be deemed a trespass or unlawful.
14. To procure insurance in such amount or amounts appropriate to the size of the project, as determined by the commission, insuring the commission against all losses, risk, and liability arising out of the construction, operation, maintenance, and ownership of any project.
15. To apply for, receive, and accept grants, loans, advances, and contributions from any source of money, property, labor, or other things of value, to be held, used, and applied for its corporate purposes.
16. To open accounts at financial institutions necessary for the conduct of its business and to invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement in such investments as may be provided in any financing document relating to the use of such funds, or, if not so provided, as the commission may determine, subject to compliance with state laws relative to investments by political subdivisions.
17. To borrow money and issue bonds for any commission purpose.
18. To enter contracts and agreements and execute all instruments necessary or convenient thereto for accomplishing the purposes of the commission.
19. To enter into agreements with a public or private entity to construct, maintain, repair, or operate commission projects.
20. To authorize the investment of public and private money to finance commission projects, subject to compliance with state law relative to use of public funds.

21. To employ consultants, engineers, attorneys, accountants, construction and financial experts, superintendents, managers, and such other employees and agents necessary for the accomplishment of commission purposes and to fix their compensation.
22. To do all acts and perform things necessary or convenient to execute the powers granted to the commission by law.

#### ARTICLE IV COMMISSION MEMBERSHIP

Sec. 1. Membership on the Board of Directors shall include representatives from local governments, institutions and organizations as follows:

- (a) The mayor from each of the following municipalities: Alexandria, Pineville, Woodworth, Ball, and Boyce, or their designee.
- (b) The chancellor of Louisiana State University at Alexandria or his designee.
- (c) The chancellor of Louisiana College or his designee.
- (d) The executive director of the England Authority or his designee.
- (e) The president of the city council of Alexandria or his designee.
- (f) The president of the Rapides Parish Police Jury or his designee.
- (g) The highway district engineer administrator of Highway District Number of the Louisiana Department of Transportation and Development or his designee.
- (h) One member appointed by the Central Louisiana Chamber of Commerce.
- (i) The president of the Grant Parish Police Jury or his designee.
- (j) The president of the Avoyelles Parish Police Jury or his designee.

#### ARTICLE V. BOARD OF DIRECTORS- OFFICERS

Sec. 1. The Board of Directors shall elect a Chair and Vice-Chair from among themselves and shall elect any other officers they deem necessary including Secretary-Treasurer.

Sec. 2. The Chair shall preside at all meetings, appoint such committees as shall be deemed necessary, including the Technical Advisory Committee; the latter with the approval of the Board of Directors, and perform such other duties as may be delegated by the Board. The Chair shall have the full right to propose motions and vote on all motions and resolutions.

Sec. 3. The Vice-Chair shall preside in the absence or disability of the chair and perform such other duties as may be delegated by the Board of Directors from time to time.

Sec. 4. The Secretary-Treasurer shall keep a record of the minutes of all meetings of the commission, keep a record of all records, plans, etc., brought before the commission, notify the membership of meetings and provide agendas, and generally perform the duties of this office. The Secretary-Treasurer shall preside in the absence or disability of the Chair and Vice-Chair.

## ARTICLE VI. BOARD MEETINGS

- Sec. 1. Regular meetings of the Board of Directors shall be held each quarter, the time, date and place to be set by the action of the Board at a prior meeting, or when changes are deemed appropriate. In the event that the Board does not set a meeting date, the Secretary-Treasurer shall coordinate with members to select and set a date.
- Sec. 2. The chair or three or more members of the Board may request in writing the Chair call a special meeting.
- Sec. 3. All meetings shall be open to the public and notice shall be given following the guidelines set forth in the Rapides Area Planning Commission's Public Participation Plan.
- Sec. 4. Cancellation or changes in the date of scheduled meetings shall be communicated to members as promptly as possible.
- Sec. 5. Notices of all meetings and the full agenda packet shall be provided by mail, email or fax, as requested by the board member, to all members not less than ten days before such meetings. Notices of special meetings may be communicated to members by telephone.
- Sec. 6. A majority of the directors shall constitute a quorum for the transaction of official business. All official actions of the commission shall require an affirmative vote of the directors present and voting at any meeting.
- Sec. 7. Except where specific rules and procedures as set forth herein, Roberts' Rules of Order shall govern all Policy Committee meetings.

## ARTICLE VII. ELECTION AND DUTIES OF OFFICERS

- Sec. 1. Election of officers of the Board of Directors shall be held in the first quarter of the state fiscal year.
- Sec. 2. The term of the office shall be two years.
- Sec. 3. The Chair shall, at the quarterly meeting preceding the first quarter meeting, appoint a three person nominating committee to present for the offices of Chair and Vice-Chair. Nominations for both offices may be presented from the floor at the first quarter meeting if consent of the nominee has previously been obtained.

ARTICLE VIII. SUBCOMMITTEES

Sec. 1. The following standing subcommittee shall be appointed:

Technical Advisory Committee

Special subcommittees may be authorized and appointed as necessity dictates.

Sec. 2. The responsibilities of the Technical Advisory Committee are:

- 1) Advise the commission and staff and recommend technical methods, procedures, and standards necessary for the technical work of the Committee.
- 2) Help coordinate the work of agencies and governmental units participating in the work of the Committee.
- 3) Recommend alternative plans and proposals to the commission.
- 4) Respond to the commission's requests for technical information and assistance.

Sec. 3. The membership of the Technical Advisory Committee be identical to the Alexandria/Pineville Metropolitan Planning Organization's TAC with the addition of a representative from each of the following:

AT&T  
Bellsouth  
Cleco  
Meyer, Meyer, Lacroix and Hixson

ARTICLE IX. AMENDMENTS

Sec. 1. These By-laws and Rules of Procedure may be amended or altered at any scheduled meetings by a majority vote of the commission membership, providing the proposed changes have been read at a preceding meeting and said proposed changes incorporated in the minutes of that meeting.

*These by-laws are hereby adopted by the Central Louisiana Regional Infrastructure Beltway Commission.*

Chairman \_\_\_\_\_

Date \_\_\_\_\_